

## Job Description: PTHP Psychology & Health Lecturer (HE)

### Role Specific

1. Teach on undergraduate and Access to HE programmes with a particular focus upon psychology, health and research methods delivering effective learning for students
2. To plan and prepare a high quality learning experience, including for delivery online, as required.
3. Develop and share resources for the subject including maintaining effective links across College.
4. Ensure assessment is planned, set and carried out to the highest standard and follows externally/internally set regulations (HEIs/Ascentis).
5. Maintain comprehensive, up to date, programme, student/subject records and provide information, as and when requested.
6. Engage in curriculum development and planning activities, individually and as a member of the HE Team and HE Division.
7. Be responsible for the appropriate administration of exam entries for the subject and liaise with the HE Programme Leader and HE Curriculum Leader, as appropriate.
8. Ensure close liaison and good communications with other staff in matters concerning HE and access to HE students.
9. Use College systems to track and communicate student progress
10. Value and support students to achieve their full potential and effectively manage their behaviour
11. Participate in standardisation/verification, moderation and external examining, as required
12. Ensure provision is aligned with best practice
13. Take responsibility as required for the development of a relevant subject and/or curriculum area.
15. Contribute to achieving the Divisional targets such as student satisfaction rates (incl. NSS), retention, attendance, achievements etc.
16. Represent the Subject/ Division/ College as required

### College Responsibilities

1. Share the College's Vision, Mission, Values, Behaviours and communicate them effectively
2. Participate in Staff Review and Professional Development activities and be actively involved in the College's culture of high expectation
3. Value diversity and promote equality
4. Engage in marketing activities and liaison with employers and the wider community in line with College strategies
5. Contribute to cross-college events
6. Adhere to College policies and procedures including health and safety
7. Ensure good communication at all levels
8. Be responsible for safeguarding and promoting the welfare of children, young people and/or vulnerable adults
9. Any other duties that the Principal considers appropriate

<b>Person Specification</b>	
<b>Qualifications and Attainments</b>	<b>Essential / Desirable</b>
Degree in a relevant subject area.	<b>Essential</b>
Recognised teaching qualification	<b>Essential</b>
A higher degree (MA/MSc/Mphil) or PhD	<b>Desirable</b>
A professional qualification in a relevant subject area.	<b>Desirable</b>
<b>Training, Experience and Knowledge</b>	
Successful HE and/or AHED/Level 3 Health teaching experience in a relevant subject area.	<b>Essential</b>
Knowledge of and proven ability to deliver the curriculum successfully, delivering high quality outcomes for students.	<b>Essential</b>
Demonstrate knowledge and experience of quality assurance and improvement processes as relevant to both higher and further education.	<b>Essential</b>
<b>Personal Skills and Attitudes</b>	
Display initiative, be positive and enthusiastic and be a competent member of a team	<b>Essential</b>
Demonstrate a commitment to equality and diversity, customer service and quality assurance	<b>Essential</b>
Possess excellent communication skills	<b>Essential</b>
Possess a high level of skills to use ILT in delivery both in college (i.e. Interactive Whiteboard Technology) and as part of on-line delivery (VLE/Teams/Zoom).	<b>Essential</b>
Demonstrate a commitment to the process of continuous review and improvement ensuring excellence in student experience as well as readiness for internal and external review	<b>Essential</b>
Ability to develop and promote relevant curriculum effectively	<b>Essential</b>
Suitability to work with children young people and/or vulnerable adults	<b>Essential</b>